

September 1, 2009

To: AAPG Student Chapter President and Faculty Advisor

Subject: L. Austin Weeks Memorial Undergraduate Grants

The AAPG Foundation is pleased to announce the L. Austin Weeks Memorial Undergraduate Grant Program for the 2009-10 school years. These grants are limited to available endowment funding and are given through Active AAPG Student Chapters in good standing with the AAPG.

The AAPG Foundation and the Association are grateful to Mr. Weeks for his generous endowment gift for this program, specifically to assist with educational expenses of undergraduate geoscience students and educational activities of their departments.

This letter does not verify that your chapter is eligible to apply. Please review the requirements stated in the enclosed Announcement. **The application must be completed, and the list of student chapter officers and members must be received at AAPG Headquarters by December 15, 2009. Please see the included checklist for further requirements.**

PLEASE NOTE: Separate grants will be sent to the student recipient and his/her respective department. Student grants will be awarded by the AAPG Foundation in U.S. dollars only by check, or by wire transfer to a bank account in the name of the student grant recipient. No exceptions! Please do NOT submit a student's name if he/she is unable to accept funds by one of these methods.

To verify eligibility please contact, Mike Mlynek at students@aapg.org.

Enclosures

L. Austin Weeks Memorial Undergraduate Grant Program Announcement – September, 2009



The AAPG Foundation announces the L. Austin Weeks Memorial Undergraduate Grant Program for the 2009-2010 school years. Funding is provided through a generous endowment gift from L. Austin Weeks to the AAPG Foundation.

Aims

The purpose of the grant is to assist with educational expenses of undergraduate geoscience students and their departments.

Grant Size and Usage

The disbursement of the grant for the 2009-2010 school years will consist of a maximum amount of **\$1000** per qualified student chapter. Half of the calculated grant (\$500) will be given to a qualified undergraduate student. The remaining is for the geoscience department, and should be used to support educational activities of the Student Chapter, i.e. for equipment, conferences, fieldtrips, etc.

Requirements

Applications will be accepted for the L. Austin Weeks Memorial Undergraduate Grant from chapters who meet the following requirements, additional details of these requirements can be found in the AAPG Student Chapter Bylaws and Operations Manual.

- 1) be in establishment & officially active for exactly one year from the date of deadline submission to qualify for grant (an official chapter since December 1, 2008)
- 2) have at least 9 members who are AAPG student members, with member numbers*
- 3) have at least one faculty sponsor, who maintains Active member status in AAPG*
- 4) have an executive committee for the chapter (President, Vice-President, Secretary and Treasurer)
- 5) hold at least one meeting per month throughout the school year
- 6) have filed at least two reports with AAPG Headquarters, one in December, and one at the end of the school year

** dues must be paid for 2009-2010 fiscal year*

Regulations for student grant:

A local committee consisting of not less than 3 individuals should determine the student recipient to be nominated. Recommended committee participants are:

- 1) The faculty advisor to the Student Chapter
- 2) The sponsoring society liaison
- 3) The Student Chapter President (if not a candidate)
- 4) The department chairman
- 5) One or more graduate teaching assistants

Award Notification & Regulations:

Chapter and student recipients will be announced in January 2010. The grants to successful students and chapters are issued in U.S. dollars and the grant is paid separately between the chapter and the student, usually by a check drawn on a U.S. bank. However, in some countries delivery of grants can only be assured by bank wire transfer. Students selected to receive grants will be contacted by the AAPG Foundation concerning delivery of their grants. They must confirm that they can safely accept mail delivery of the grant payable by U.S. check, or they must provide all the banking information necessary for wire transfer of the grant, including the appropriate bank account number in the name of the student recipient or AAPG Student Chapter. A grant cannot be sent to a third party or wire transferred to a third party's account. Students who are unable to accept grants by one of these methods will be ineligible, and should not apply.

If incorrect information has been provided during submission for the grant, i.e. check, wire transfer, or postal mailing address, a deadline date for the appeal on correction is May 1, 2010

Applications must be received at AAPG Headquarters by December 15, 2009

Undergraduate earth science majors need not be members of Student Chapters or AAPG to be eligible.

**American Association of Petroleum Geologists Foundation
L. Austin Weeks Memorial Undergraduate Grant
APPLICATION FORM 2009-10**

Please complete this form on your computer then save your document before printing it.

Name of College or University: _____

Mailing Address: _____

City: _____ State: _____ Country: _____

Department: _____

Name of Student Chapter President: _____

Name of Faculty Advisor: _____

ATTACH list of Student Chapter Officers and Members. Include full name and member number.

Name of Nominated Student Recipient : _____

(only one • no more than one grant will be awarded to any undergraduate student)

Student's Permanent Address: _____

student must be able to receive mail for the next 6 months at this address.

City: _____ State _____

Zip/Postal Code: _____ Country: _____

Student's Email Address: _____

Years in School (check one): Freshman (*1 year or less*) Sophomore (*2 years*) Junior (*3 years*) Senior (*4 years*)

Grant to be awarded to **student** by: Check or Wire Transfer (*International only*)

Bank Name & Address: _____

Bank Account Number: _____ Bank Swift Code/Routing Number: _____

Students Name and Address as it appears on the account: _____

Grant to be awarded to **department** by: Check or Wire Transfer (*International only*)

Bank Name & Address: _____

Bank Account Number: _____ Bank Swift Code/Routing Number: _____

University Name and Department as it appears on the account: _____

We understand eligibility for receiving the L. Austin Weeks Memorial Undergraduate Grant is contingent on meeting the requirements for maintaining active status as an AAPG Student Chapter.

I hereby attest that the details and requirements are understood and have been satisfied by our AAPG Student Chapter.

President Signature - required

Faculty Advisor Signature – required

Print President's Name

Print Advisor's Name

E-mail address-required

E-mail address – required

Deadline to apply is December 15, 2009

Complete this application in full. Mail completed application with appropriate signatures to:
AAPG Foundation, 1444 S. Boulder Ave., Tulsa, OK 74119



AAPG FOUNDATION
WEEKS MEMORIAL UNDERGRADUATE GRANT

Check List

Your application will NOT be processed unless the following items are received in one package:

Make sure all information is enclosed with the application form. If there are any items missing the application will be denied.

- Completed application form.
- List of at least 9 student chapter members who are AAPG student members (preferably with member number).
- Name of Faculty Sponsor, who maintains Active member status with AAPG.
- List of Executive Committee– include President, Vice-President, Secretary, Treasurer
- Copy of the last 2 reports for the chapter.
- The recipient MUST be able to accept funds as stated in the Announcement.
- Applications and documentation requested must be postmarked by December 15, 2009.